

MERCHANT BUILDING CONTRACT
INDOOR / OUTDOOR BOOTH RENTAL CONTRACT

NORTHERN DISTRICT FAIR 2010
AUGUST 16 - AUGUST 21

BUSINESS NAME _____

DATE OF BOOTH RENTAL _____

BOOTH RENTAL FEE \$ _____

INSURANCE RIDER FEE \$ _____

CAMPING FEES _____

_____ PASSES @ \$2.00 EACH \$ _____

AMOUNT DUE \$ _____

*****Please make all checks payable to NORTHERN DISTRICT FAIR *****

*Please note that the Northern District Fair Association Reserves the right to accept or reject any application for vendor space.

*NOTE: Please read the entire contract, and keep a copy for your records. You will receive no further notification from the Northern District Fair in regards to this booth rental. There will be NO refunds for failure to follow through with this contract.

I reserve indoor/outdoor space Number __XXX__ for a commercial exhibit. I agree to pay the entire rental fee of _____, to the Northern District Fair by July 1, 2010. (If 50% of the rental fee is paid by May 1, 2010 your business name will be included in a Fair flier. May 1 is the deadline for inclusion in the flier.) If the full rental fee and your insurance certificate are not received by July 1, the space is considered rent-able and will be made available.

The Merchant Building is open from NOON until 10:00 pm., Monday through Saturday of the Fair week. All exhibits are to remain in place until 10:00 pm. Saturday night. If you leave early, you may not receive a contract for future years. If you plan to leave any displays or materials in the building after Sunday you must make arrangements with the building superintendent ahead of time.

Weekly Passes: All merchant exhibitors must purchase their own passes. These passes will get you in and out of the main gate for the entire week. These passes will cost \$2.00 each. They must be ordered and paid for with this contract. Please note that these passes are not available at the front gate. You and your workers must have a pass to get through the front gate. Merchants and their workers will be required to pay the \$2.00 entry each time they enter the fairgrounds if they do not have a pass.

Insurance: The Northern District Fair assumes no liability for the theft or damage of items and display materials in each booth. Each exhibitor is required to provide the Northern District Fair with a certificate

of liability insurance or purchase a rider policy. Please note that your insurance certificate must be received with this contract by July 1, 2010.

Exhibitors are responsible for equipping and staffing their own booths. All booths must be manned at all times unless other arrangements are made with the building superintendent (these arrangements must be in writing). The Northern District Fair provides a lighted booth area and ONE (1) 110 volt outlet per booth. The Merchant Building is locked up at 10:00 pm. each evening. Any additional or exceptional use must be approved by the Merchant Building Superintendent and authorized by the Fair Board.

Exhibitors may set up on Sunday (August 15) from Noon to 5:00 p. ., or Monday (August 16 from Noon until 4:00 p.m. All exhibitors must be set up and ready by 4:00 p.m. on Monday.

*****PLEASE NOTE THAT ALL BUILDINGS ON THE FAIRGROUNDS ARE SMOKE FREE. THIS POLICY IS STRICTLY ENFORCED AND IS ALSO A STATE LAW*****

BUSINESS NAME _____

ADDRESS _____

CONTACT PERSON _____

TELEPHONE _____

BRIEFLY DESCRIBE YOUR PRODUCT OR SERVICE _____

IF YOU WILL BE SELLING OR GIVING AWAY PRODUCTS, DESCRIBE: _____

MERCHANT BUILDING CONTACTS:

MAIL ALL PAYMENTS TO

Northern District Fair Office: (231) 775-6361

NORTHERN DISTRICT FAIR ASSOCIATION

Michael Reilly, Merchant Building

P.O. BOX 131

Superintendent: (231) 862-3388

CADILLAC, MI 49601

Fee schedule for 2010:

- A. Inside space (\$100 per space) on first come first serve by date of contract return.
- B. Outside space (10X10) (\$75 per space) on a first come first serve by date of contract return.
- C. If there are any other applicable special fees we will contact you.